

GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS

All of the following are considered to be willful disruption of school activities or otherwise defiance of school personnel engaged in the performance of their duties {E.C. 48900(k)}. Consequences apply to any violation accomplished by electronic means.

Offense	1st Time or Less Serious Offenses	Serious or Repeated Offenses
<p>Level 1</p> <ul style="list-style-type: none"> • Failing to follow classroom procedures. • Cheating • Littering or spitting • Failure to follow school rules about the use of items such as bicycles, skateboard, any electronic device • Wearing clothes inappropriate for school (see Dress Code and Gang Policy¹) • Showing affection in a way inappropriate for school • Gambling • Misbehaving at a school sponsored activity • Behavior which a reasonable person would relieve insults and/or degrades a person¹ • Rough play, fake fighting² 	<ul style="list-style-type: none"> • Parent/guardian notification • Counseling by the student's teacher, counselor, or an administrator • Reflective writing/discussion • written apology to staff, class, student, and /or parent/guardian • detention 	<ul style="list-style-type: none"> • Counseling by the student's teacher, counselor, or an administrator • Conference with the parent/guardian • Face-to-face mediation if appropriate • Referral to community resources • Referral to counseling/training program • Loss of school activity/privileges • Suspension
<p>Level 2</p> <ul style="list-style-type: none"> • Repeatedly committing a Level 1 offense • Being rude and argumentative to school staff • Using foul language or obscene hand gestures or symbols • Forgery of notes or signatures • Throwing food, water balloons, or other objects • Participation in unauthorized games, which could lead to personal injury or harm • Writing or drawing on school property 	<ul style="list-style-type: none"> • Parent/guardian notification • Counseling by the student's teacher, counselor, or an administrator • Reflective writing/discussion • Written apology to staff, class, student, and /or parent/guardian • Detention • Loss of school activity privileges • Assigned to an alternative correctional study program • Suspension 	<ul style="list-style-type: none"> • Counseling by the student's teacher, counselor, or an administrator • Conference with the parent/guardian • Face-to-face mediation if appropriate • Referral to community resources • Referral to counseling/training program • Loss of school activity/privileges • Suspension
<p>1 Denotes that parent/guardian notification is required. 2 If harm occurs, higher consequences may be imposed. Repeatedly committing an offense at any level may result in a consequence of a more serious nature. These increased consequences may be listed as part of the next level.</p>		

GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS

(continued)

Offense	1st Time or Less Serious Offenses	Serious or Repeated Offenses
<p>Level 3</p> <ul style="list-style-type: none"> • Repeatedly committing a level 2 offense¹ • Behavior which a reasonable person or group would believe insults or degrades a person because of his/her physical appearance, financial status, or family structure (such as adoption, single parent, etc.)² • Using intimidating or oppressive language or behavior • Unauthorized use or possession of school/district forms • Plagiarism/Cheating • Possession or use of tobacco {E.C. 48900 (h)} • Habitual profanity or vulgarity {E.C. 48900 (i)} • Unauthorized photographing, audio and/or visual recording • Bullying, harassment by means of an electronic act directed to student or staff • Lying by omission, commission, or prevarication • Pervasive, willful defiance of valid school authority • Violating the District Gang Policy 	<ul style="list-style-type: none"> • Parent/guardian notification • Counseling by the student's teacher, counselor, or an administrator • Reflective writing/discussion • Written apology to staff, class, student, and /or parent/guardian • Detention • Loss of school activity privileges • Assigned to an alternative correctional study program • 1-3 days suspension for a first offense 	<ul style="list-style-type: none"> • Counseling by the student's teacher, counselor, or an administrator • Conference with the parent/guardian • Face-to-face mediation if appropriate • Referral to community resources • Referral to counseling/training program • Loss of school activity/privileges • 2-5 days suspension
<p>Repeatedly committing an offense at any level may result in a consequence of a more serious nature. These increased consequences may be listed as part of the next level.</p>		

GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS
(continued)

OFFENSES AGAINST THE CIVIL RIGHTS OF A PERSON

Violations in this level are inherently more serious than Level 3. Thus, the school administration is usually expected to enact more serious consequences for violations in this level than a similar word or action might warrant in Level 3 when a person's protected civil rights are not violated.

Offense	1st Time or Less Serious Offenses	Serious or Repeated Offenses
<p>Level 4A</p> <ul style="list-style-type: none"> Behavior which a reasonable person or group would believe insults or degrades a person because of his/her actual or perceived race, ethnic background, national origin, religion, sex, gender, gender identity, age, physical disability, mental disability, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. 	<ul style="list-style-type: none"> Parent/guardian notification Counseling by the student's teacher, counselor, or an administrator Reflective writing/discussion Written apology to staff, class, student, and /or parent/guardian Detention Loss of school activity privileges Assigned to an alternative correctional study program 1-3 days suspension for a first offense 	<ul style="list-style-type: none"> Counseling by the student's teacher, counselor, or an administrator Conference with the parent/guardian Face-to-face mediation if appropriate Referral to community resources Referral to counseling/training program Loss of school activity/privileges 2-5 days suspension

Offense	Mandatory Consequences
<p>Level 4B</p> <ul style="list-style-type: none"> Repeated violation of category 4A Behavior which a reasonable person or group would believe <u>intimidates, harasses, or threatens physical force of harm to</u> a person because of his/her actual or perceived race, ethnic background, national origin, religion, sex, gender, gender identity, age, physical disability, mental disability, sexual orientation, or association with a person or Group with one or more of these actual or perceived characteristics. Usually, this would include but not be limited to those words and behaviors from a person which demonstrate hostility toward the victim's actual or perceived race, ethnic background, national origin, religion, sex, gender, gender identity, age, physical disability, mental disability, sexual orientation 	<p>These three consequences shall apply to any violation of Level 4 B.</p> <ul style="list-style-type: none"> Conference with parent/guardian, and 2-5 days suspension or possible recommendation for expulsion if other means of correction have failed in the past due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others; and Pupil is prohibited from attending all co-curricular and extra-curricular activities, practices, and contests beginning on the first day of suspension and continuing for a minimum of one week, but no more than nine weeks. A week is defined as seven consecutive calendar days. <p><i>Law enforcement may be notified.</i></p> <p><i>These are the mandatory consequences for the listed behavior. The site administrator may lessen these consequences only for significant, extenuating circumstances. Justification shall be put in writing and forwarded to the superintendent within two days of the decision.</i></p>

¹ Gender is defined as "a person's actual sex or perceived sex and includes a person's perceived identity, appearance or behavior, whether or not that identity, appearance, or behavior is different from that traditionally associated with a person's sex at Birth. [5 CCR § 4910 (k)]

GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS
(continued)

Offense	Mandatory Consequences
<p>Level 5</p> <ul style="list-style-type: none"> • Repeatedly committing a level 3 or 4 offense¹ • Engaging in harassment, threats, or intimidation directed against a pupil or group of pupils {E.C. 48900.4} • Sexual harassment {E.C. 48900.2} • Participating in initiation and hazing activities as defined in Board Policy and Penal Code 245.6(b) • Willfully use force or violence upon the person of another, except in self defense {E.C. 48900 (a) (2)}² • Starting or engaging in a fight {E.C. 48900 (a)} • Causing, attempting to cause, or threatening to cause physical injury to another person {E.C. 48900 (a)} • Committing an obscene act {E.C. 48900 (i)} • Aiding or abetting the infliction or attempted infliction of physical injury to another person {E.C. 48900 (r)} • Vandalizing school property or private property {E.C. 48900 (f)} • Stealing or knowingly receiving stolen school or private property {E.C. 48900 (g)} • Possession of, using, furnishing, or being under the influence of any controlled substance {E.C. 48900 (c)} • Tampering with a fire alarm and/or participating in a bomb threat {E.C. 48900.7} • Making terrorist threats against school officials, school property, or both {E.C. 48900.7} • Possessing, offering, or arranging to sell any drug paraphernalia {E.C. 48900 (j)} 	<p>These three consequences shall apply to any violation of Level 5:</p> <ul style="list-style-type: none"> • Conference with parent/guardian; and • 1-5 days suspension or possible recommendation for expulsion if other means of correction have failed in the past or due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others; and • Pupil is prohibited from attending all co-curricular and extra-curricular activities, practices, and contests beginning on the first day of suspension and continuing for a minimum of one week, but no more than nine weeks. A week is defined as seven consecutive calendar days. <p style="text-align: center;"><i>Law enforcement may be notified.</i></p> <p>These are the mandatory consequences for the listed behavior. The site administrator may lessen these consequences only for significant, extenuating circumstances. Justification shall be put in writing and forwarded to the superintendent within two days of the decision.</p>
<p>¹Repeatedly committing an offense at any level may result in a consequence of a more serious nature. These increased consequences may be listed as part of the next level.</p> <p>²Self Defense: The student reasonably believed he/she was in imminent danger of bodily injury and immediate use of force was necessary to defend against that danger. The student used no more than reasonable force to defend against that danger, and there was no obvious opportunity to retreat.</p>	

GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS
(continued)

Offense	Mandatory Consequences
<p>Level 6</p> <ul style="list-style-type: none"> • Repeatedly committing a Level 5 offense¹ • Hate crimes committed or attempted against a person or his/her property {Penal Code 422.6 and E.C. 48900.3}² • Possession of any knife, explosive, or other dangerous object of no reasonable use to the student {E.C. 48915 (a) (2)} • Assault or battery, as defined by Section 240 and 242 of the Penal Code upon any school employee {E.C. 48915 (a) (5)} • Possession of an imitation firearm {E.C. 48900 (m)} • Causing serious physical injury to any person, except in self-defense {E.C. 48915 (a) (1)}³ • Unlawful possession of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code {E.C. 48915 (a) (3)} which may include prescription drugs • Unlawfully offering, arranging to sell, or selling the prescription drug SOMA {E.C. 48900 (p)} • Robbery or extortion {E.C. 48915 (a) (4)} 	<p>All consequences shall apply to any violation of Level 6</p> <ul style="list-style-type: none"> • Conference with parent/guardian; and • 5 days suspension and recommendation for expulsion unless the principal or superintendent finds that expulsion is inappropriate due to the particular circumstance. Such circumstance(s) shall be put in writing and forwarded to the Superintendent within 2 days of the decision not to recommend expulsion. • Law enforcement will be notified.
<p>IN COMPLIANCE WITH EDUCATION CODE 48915, THE FOLLOWING OFFENSES WILL RESULT IN 5 DAYS OF SUSPENSION, MANDATORY RECOMMENDATION FOR EXPULSION, MANDATORY EXPULSION AND THE NOTIFICATION OF LAW ENFORCEMENT.</p>	
<p>LEVEL 7</p> <ul style="list-style-type: none"> • Possession, selling or otherwise furnishing a firearm {E.C. 48915(c)(1)} • Brandishing a knife at another person {E.C. 48915(c)(2)} • Unlawfully selling a controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code {E.C. 48915(a)(3)} which includes prescription medications • Committing or attempting to commit a sexual assault or committing a sexual battery {E.C. 48915(c)(4)} • Possessing an explosive as defined in 18 USC 921 {E.C. 48915(c)(5)} 	
<p>¹Repeatedly committing an offense at any level may result in a consequence of a more serious nature. These increased consequences may be listed as part of the next level.</p> <p>²Hate Crimes: A criminal act committed, in whole or in part, because of one or more of the following actual or perceived characteristics of the victim: disability, gender, nationality, race, ethnicity, religion, sexual orientation, or association with a person or group with one of more of these actual or perceived characteristics.</p> <p>³Self Defense: The student reasonably believed he/she was in imminent danger of bodily injury and immediate use of force was necessary to defend against that danger. The student used no more than reasonable force to defend against that danger, and there was no obvious opportunity to retreat.</p> <p>⁴ Gender is defined as “a person’s actual sex or perceived sex and includes a person’s perceived identity, appearance or behavior, whether or not that identity, appearance, or behavior is different from that traditionally associated with a person’s sex at birth. [5 CCR § 4910 (k)]</p>	