

Measure M Citizens' Oversight Committee

Meeting Minutes from March 30, 2021

- I. Call to Order:** Committee Chairperson Neville called the meeting to order at 6:33 p.m.
- II. Roll Call:** Committee members present: Grace Basset, Jim Belenis, Bret Hewitt, Donna Neville, Linda Lingbloom, Ken Nason, Eric Roe, and Committee Member Tucker arrived at approximately 7 pm.

Committee members not present: Jacques Franco.

District Staff Present: Amari Watkins, Associate Superintendent of Business Services, David Burke, Executive Director of Capital Operations, Alain Contreras, Facilities Project Manager, Cynthia Jimenez, Department Administrative Assistant, Maureen Poole, Facilities Specialist, and Marilu Contreras, Accounting Technician II.

- III. Approval of the Agenda:**

There was no public comment on this item. The motion to approve was made by Eric Roe and seconded by Bret Hewitt. All members present voted to approve the agenda.

- IV. Approval of Minutes from Prior Meeting:**

There was no public comment on the minutes. The committee approved the minutes from the December 15th, 2020 meeting. The motion to approve was made by Bret Hewitt and seconded by Grace Bassett. All members present voted to approve the minutes.

V. Public Comment on items not on the agenda:

Public comment:
There was no public comment.

VI. Presentation by District Auditors on the Measure M Financial and Performance Audits for fiscal year 2019-2020 (Crowe)

The committee reviewed the Measure M Financial and Performance Audits for fiscal year 2019-2020 by Crowe, Districts external auditors and asked questions of the auditor. There was not action on this item and there was no public comment.

VII. Review of Project Status and Expenditures:

The committee received information and a presentation on project status and expenditures to date. The Bond Program Financial Package may be accessed directly at:

https://djud.net/UserFiles/Servers/Server_117089/File/Bond/CBOC/March%202021%20Bond%20Program%20Financial%20Package%20.pdf

David Burke presented bond program project statuses and expenditures and committee members asked questions.

Public comment:
There was no public comment.

VIII. Planning Discussion for annual report and possible review. (Report writing subcommittee)

Eric Roe and Grace Basset to write annual report. The committee discussed the approach to the report and agreed to use a format similar to the last report. Committee agreed to focus on the contracting practices of the district and discussed other issues. The committee agreed to hold an additional meeting in May for the purpose of reviewing and approving the draft report before submitting it to the public.

Public comment:
There was no public comment.

Meeting adjourned, 8:06 p.m.

The motion to adjourn was made by Bret Hewitt and seconded by Ken Nason. All members present voted to adjourn.