

DJUSD ONLINE RE-ENROLLMENT


All Davis Joint Unified School District returning students must have a legal parent/guardian complete this online re-enrollment process to fill out district forms and permissions. This **MUST** be submitted prior to attending registration, paper parades, getting schedules or teacher assignments. Please call your school office for assistance during regular business hours. For assistance during the summer, call the Online Re-Enrollment helpdesk at (530)757-5300 x117.

ParentConnection Home Page contains District Links to the following: Re-Enrollment Information, Student Nutritional Services, Student Accident Insurance, Other Notices and DJUSD Student Support

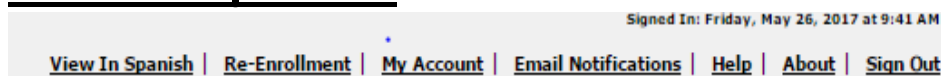
INSTRUCTIONS:

1. **Log in:** with your Parent Connect PIN and Password at:

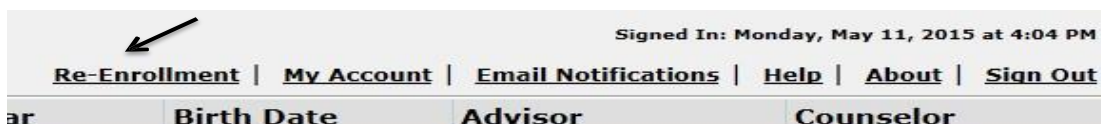
<https://Parentportal.djUSD.net>



2. **View in Spanish:** Available next to the Re-Enrollment link – English(default)



3. After logging in, **Click Re-Enrollment:**



4. Edit Your Contact Information: Click on **Edit Parent/Guardian Contact Information** link). You only need to do this once. Re-Enrollment Incomplete and Not Confirmed will appear prior to clicking the Confirm box in the Edit Contact screen.

Contact Information: Susie Davis	Re-Enrollment Incomplete	Edit Parent/Guardian Contact Information
Demographics		Not Confirmed
Free and Reduced Lunch		Not Confirmed

Review, Update, Confirm & Submit:

ParentConnection

Return Reset Submit **Updates Pending** Re-Enrollment Update for Contact Susie Davis Note: Highlighted fields are required. All changes will be flagged as Pending until approved and accepted by appropriate school personnel.

Demographics **Free and Reduced Lunch** **Contact Instructions:**
Please review your contact information and update as needed. Then press **Submit**.

By providing contact data through the online re-enrollment process, parent/guardians are giving consent to receive automated school notifications to email, telephone, and mobile phone numbers. To receive emergency SMS text alerts, parents are required to complete an opt-in process from a mobile device that is on record in your student's information. Learn more at [Emergency and Automated Notifications for Parents/Guardians](#).

Name: Susie Davis
 Title: First Name: Middle Name: Last Name: Suffix:
 Email Address: sdavis@yahoo.com
 Employer: Nugget
 Occupation:
 Education Level: College Graduate
 Primary Language: English
 Telephone Numbers:

See Number	Extension	Type	Unlisted
<input checked="" type="checkbox"/> 530-757-1234		Cell	<input type="checkbox"/>
<input checked="" type="checkbox"/> 530-757-5300	200	Work	<input type="checkbox"/>

Add Phone

I confirm the above information is complete and correct.

4a. Free and Reduced Lunch — In order to better serve you, we want to assist all eligible DJUSD families in the application process for Free and Reduced Lunch.

Check one box, confirm, and Submit.

ParentConnection

Return Reset Submit **Updates Pending** Re-Enrollment Update for Contact Susie Davis Note: Highlighted fields are required. All changes will be flagged as Pending until approved and accepted by appropriate school personnel.

Demographics **Free and Reduced Lunch** In order to better serve you, we want to assist all eligible DJUSD families in the application process for Free and Reduced Lunch. Eligible families generate funding for the district that is used to directly support DJUSD students.

Please indicate:

- I believe our family qualifies for the Free and Reduced Lunch Program (please mark even if you don't plan to take advantage of the meals). Upon completing your enrollment, visit the DJUSD website for application. A district representative will reach out to assist you.
- I am not sure if our family qualifies for Free and Reduced Lunch. Upon completing your enrollment, visit the DJUSD website for eligibility requirements. A district representative will reach out to assist you.
- We do not qualify or plan to apply for the Free and Reduced Lunch Program.

I confirm the above information is complete and correct.

5. Edit Each Child's Information: Edit each of your children's information (**Edit This Student Information** link). **At least one additional emergency contact required for each child.** You will do Steps 1-3 for the first child and **review, update, confirm & submit**. Then, scroll down to see other students' information. There is an **Edit This Student Information** link for EACH child and you must complete **Steps 1-3** and **submit** each one SEPARATELY. You will be filling out emergency information, district permissions and forms, etc for each of the children (if more than one).

Student Information: Student Davis, Grade 10 at TRN - Davis Senior High School	Re-Enrollment Incomplete	Edit This Student Information
Step 1: Student Demographics		Not Confirmed
Step 2: Emergency Contacts		Not Confirmed
Step 3: Medical Info/Releases/Authorizations		Not Confirmed

Be sure to scroll down, entering all information (emergency card, district permissions, etc), and enter electronic signature exactly as it appears on letter or portal. Press **Submit.**

You will receive an Email showing the changes to your data. More helpful tips are available at www.djUSD.net (Online Re-Enrollment). Please call your school office for assistance during regular business hours. For assistance during the summer, call the Online Re-Enrollment helpdesk at (530)757-5300 x117.